

A Sunday School Checklist for Leaders



Do our facilities . . .

| | | | |
|--|---------------------------|--------------------------|---------------------------|
| 1. Provide appropriate furnishings? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 2. Supply adequate lighting? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 3. Maintain clear signage? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 4. Prevent excessive noise? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 5. Consider teachers' needs for things such as outlets and bulletin board space? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 6. Develop emergency plans? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 7. Outline drop-off and pickup procedures and traffic patterns? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |

As leaders, do we . . .

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|---|---------------------------|--------------------------|---------------------------|
| 8. Choose curriculum based on sound criteria (Christ-centered, Bible-based, life-directed)? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 9. Enlist qualified teachers and provide position descriptions? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 10. Support teachers through recognition? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 11. Train teachers? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 12. Celebrate family milestones? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 13. Track the congregation's population and its needs? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 14. Order supplies in a timely manner? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 15. Maintain a well-stocked craft stash? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 16. Open and secure the building? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 17. Assure safety through agreed-upon guidelines? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 18. Outline registration procedures and staff? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 19. Monitor attendance, maintaining accurate records? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 20. Alert teachers to students' allergies or special needs? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 21. Involve Sunday School in church services? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 22. Promote Sunday School through publicity and large-group events? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |

As a congregation, do we . . .

| | | | |
|---|---------------------------|--------------------------|---------------------------|
| 23. Provide for the nurture of every church member, all-inclusive? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 24. Support teachers and leaders through budget, prayers, and appreciation? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 25. Keep church services and Sunday School separate? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |

A Sunday School Checklist for Teachers



As a teacher, do I...

| | | | |
|--|---------------------------|--------------------------|---------------------------|
| 1. Prepare before teaching? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 2. Attend training? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 3. Understand emergency procedures? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 4. Vary my methods to reach all students? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 5. Strive for improvement? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 6. Check objectives before teaching and assess learning? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 7. Adopt positive classroom management strategies? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 8. Know each child and his or her family? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 9. Commit to teach for a specific time length? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 10. Follow up when students are absent? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |

A Sunday School Checklist for Parents and Students



As parents and students, do we ...

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|--|---------------------------|--------------------------|---------------------------|
| 1. Learn God's Word? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 2. Feel safe? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 3. Make friends? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 4. Receive needed help? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 5. Stay current on Sunday School information? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 6. Know and support teachers and leadership staff? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |
| 7. Support missions and the overall program? | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> N/A |